

JOB POSTING

THIS POSITION IS CURRENTLY UNDER REVIEW. THE POSITION DETAILS AND WAGE ARE SUBJECT TO CHANGE.

COMPETITION #:	21-02
COMPETITON TYPE:	Internal
POSITION:	Head Lifeguard/ Instructor
POSITION TYPE:	Term, Part-Time
DEPARTMENT:	Aquatics, Recreation and Culture
HOURS OF WORK:	Minimum 30 hour work week, as per schedule
HOURLY RATE:	\$27.91 per hour, Schedule "B" Outside Employees, Aquatics

POSITION SUMMARY:

Under the direction of the Aquatics Supervisor, the Head Lifeguard/Instructor is responsible for providing instructor training and certification for advanced leadership and specialized programs. The Head Lifeguard/Instructor assists the Aquatics Supervisor with the operation and delivery of aquatic programming and specific event planning, and the development of safety plans and operating procedures.

The incumbent works with minimal supervision and a great deal of initiative while participating in and supervising the work of aquatic staff. The Head Lifeguard/Instructor performs a variety of janitorial and minor maintenance work and responds to public enquiries as required.

Shift work and flexible hours are required to effectively perform the duties of this position.

ESSENTIAL QUALIFICATIONS

EDUCATION:	Grade 12 Diploma or G.E.D.
EXPERIENCE:	Minimum three (3) years' lifeguarding/instructing experience
LICENSES/ CERTS. / DEGREES:	National Lifeguard Award – Pool & Water Park (NLP & NLWP) Standard First Aid (SFA) CPR "C" Lifesaving Society Instructor (LSI) Aquafit Instructor WHMIS Pool Operator II

Supervision Evaluation and Enhancement (SEE) Auditor
Aquatic Supervisor Trainer (AST)
Red Cross Water Safety Instructor Trainor (WSIT)
Or First Aid Instructor (FAI)

SPECIFIC SKILLS: Sound knowledge and experience in lifeguarding and lifesaving theory and practice including water rescue methods, first aid and resuscitation. Sound knowledge and experience in lifeguarding/instructing duties and teaching methods/group leadership techniques with emphasis on water safety instruction and aquatic skills.
Demonstrated proficiency in using computers and various applications, including Perfect Mind, Microsoft Outlook, Word and Excel.
Working knowledge of Pool Chemistry and experience in performing pool operation and maintenance.
Demonstrated ability to prepare and maintain accurate records and reports
Effective human relations, planning/organizational and communications skills (both written and oral).
Leadership ability to effectively train and supervise staff.
Demonstrated ability to exercise considerable tact, courtesy and diplomacy in dealing with members of the public, other agencies and staff.

SPECIAL REQUIREMENTS: High degree of initiative and sound judgement.
Demonstrated ability to work with minimal supervision.
Demonstrated ability to perform all of the duties outlined in a safe manner following established City policies and procedures;
WorkSafeBC.
Available to work various schedules, weekends, holidays, day, and evenings as outlined in the Collective Agreement
Ability to maintain confidentiality
Criminal Record Check

CLOSING DATE: **January 15, 2021 4:00pm (MST)**

Interested applicants are requested to submit a covering letter and resume to:

Human Resources
City of Cranbrook
40 – 10th Avenue South, Cranbrook, BC V1C 2M8
E-mail: human.resources@cranbrook.ca (Submissions in Word or .pdf format only)

We express our appreciation to all applicants for their interest in this position, however only candidates selected for an interview will be contacted.

This position is covered under the Collective Agreement between the City of Cranbrook and C.U.P.E. Local 2090 – Cranbrook Inside/Outside Workers.